



North Portage Overnight Parking Security

Position Available: Permanent, Full-Time

Compensation: \$21.39 Per Hour + Commuter Benefits + Group Benefits

Start Date: As soon as possible

Application Closing Date: Once position is filled

The Forks North Portage is looking for customer service focused individuals who share a love for our community. We are home to an extremely fast paced, fun, and welcoming environment that fosters growth and encourages creativity.

Security at North Portage will work with our Parking team to support with the well being, safety, and security of visitors, staff, and tenants at the North Portage site. This person will be “on the ground” to ensure all visitors experience a clean, safe, and welcoming environment. If you are eager to build genuine connections in the community and want to work with a diverse team of people committed to making North Portage a safe place for everyone, we encourage you to apply.

Job Requirements:

- Must have a security license under the province of Manitoba
- Hold a valid MB driver’s license
- Able and eager to work in a very fast-paced and ever-changing environment
- Strong customer service and communication skills
- Able to work overnights, weekends, and holidays
- Ability to work 8 hours on your feet, indoors and outdoors; in a variety of weather and lighting conditions, including heat, rain, and cooler temperatures
- Ability to lift up to 50 pounds

Duties & Responsibilities

- Conduct consistent patrols on foot or in a vehicle
- Interact with all visitors in a customer service first manner
- Support a safe and welcoming place for everyone in our community
- Assist visitors with questions they may have
- Complete daily incident reports, as needed
- Diffuse any visitor disturbances and escort individuals off the property if needed
- Perform light parking patrol duties, including ticketing and vehicle checks
- Maintenance duties, including waste management, submitting repair requests, or troubleshooting equipment as needed
- Other duties as assigned

Please email parking@theforks.com with a cover letter and resume to apply. We thank all applicants, however, only those selected for further consideration will be contacted.

The Forks is the city’s meeting place, open and accessible to all. We want our team to be reflective of the community we are honoured to call home. We are actively seeking a diverse mix of talented people who want to do their best work.

The Forks North Portage as an employer is focused on equality and inclusivity in our hiring practices. We support diversity of race, gender, sexual orientation, physical or mental ability, religion, ethnicity, and nationality. We strongly encourage those who identify as BIPOC and/or 2SLGBTQ+ to apply.